

Hemanthi S. Bandara

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AREAS OF EXPERTISE

IT Project Management

Software QA

Resource Management

Process Improvement

Technical Writing

Training & Development

Business Administration

MEMBERSHIPS

*Project Management
Institute USA*

British Computer Society

PERSONAL SKILLS

Result Oriented

Influencing Skills

Analytical Mind

Flexibility

PERSONAL DETAILS

Age: 38

Gender: Female

Marital Status: Single

Nationality: Sri Lankan

PERSONAL SUMMARY

Thirteen years of IT industry experience in managing multi disciplinary teams of IT professionals to fulfil the quality assurance requirements of various software projects in a highly competitive business environment within a transnational IT company. Strong interpersonal and communication skills backed by academic and professional learning give the ability to face challenges and respond to changes effectively while building strong relationships with all stakeholders to make project plans a reality. Possess excellent working knowledge on software QA process from design to delivery, PM methodologies and tools such as Waterfall, Agile and MS Project. Domain expertise gained on information management of engineering and construction projects includes document control, correspondence management, timesheet entry and approval, cost and materials management. Currently looking for an exciting new role, preferably in the IT Business/Project Management arenas in a blue-chip organization where achievements are rewarded and internal succession is given a priority.

QUALIFICATIONS

- **MBA** - Cardiff Metropolitan University of UK (2012)
- **ACP** - Project Management Institute of USA (2012)
- **PMP** - Project Management Institute of USA (2010)
- **CTFL** – International Software Testing Qualifications Board (2013)
- **Higher Diploma in Computer Based Information Systems**
- National Institute of Business Management of Sri Lanka (2006)
- **Advanced Diploma in Management Accounting** - CIMA UK (2006)
- **Diploma in Computer Systems Design** - National Institute of Business Management of Sri Lanka (2002)

WORK EXPERIENCE

EDM Systems Pvt Ltd, Colombo, Sri Lanka is the software solution provider for QA Software Pty Ltd – Melbourne, Australia (<http://www.qa-software.com>), a leading provider of information management solutions for the construction and engineering industries.

Manager Software Testing (Sep 2006 – to date)

Key responsibility: management of the Quality Assurance process and the resources of the company.

Duties: managing and coordinating testing of the products developed at EDMS and QAS, project iteration and release planning, testing resource management across multiple projects, product and project risk management, change management, analysis of quality of software applications and recommending on improvements for optimum product functionality, assisting the development team on enhancing software features and functionality at design and implementation stages, liaising with the sales and marketing team to gather end user needs and incorporate those to the development process, ensuring the development and the maintenance of product documentation to comply with company/industry quality standards, team performance evaluation, development and maintenance of training material and conducting product training for the development team, QA team and the client support team etc.

Achievements: Leading the central QA process of the company for the past 7 years to establish 'QUALITY' a core competency of the organisation in becoming a global market leader in the domain.

Our product suite developed on Web and LAN based technologies, is been used by thousands of projects world-wide. Few of our key clients are Transport for NSW, Mass Rapid Transit (MRT) Malaysia, UGL, Abigroup Contractors Pty Ltd, Metro Trains Melbourne (MTM), Boulderstone and Bilfinger, Origin Energy, Civil Aviation Authority of Singapore, Leighton International, BHP Billiton, WEBCOR Builders, St Hilliers, Department of Health Australia, etc..

Most recent successful project accomplishment was the commercial release of product 'TeamBinder5' (a web based project document and correspondence management system) in year 2013 meeting all strategic objectives of the company. Project life was more than 2 years and the key challenges faced while managing the QA process were;

- New Technology – This was the first product developed by the company in ASP.NET platform.
- Strategic objectives – The product design was a complete facelift and introduction of advanced functionality to an existing web based product which was implemented in more than 50,000 projects worldwide over a decade. Therefore winning acceptance from existing clients was crucial.
- Time pressure on commercial release – few of the key clients who were using the old system were to renew their license agreements based on their satisfaction over the new product.

Managed a team of about 6-12 software testers throughout the project and my direct contributions were on following areas;

- Project Management - Project planning using agile methods, change management, product and project risk management and preparation of progress reports for the management.
- Quality Assurance – Personal guidance from unit test development to user acceptance test development, managing live server release testing and migrations of existing projects to the new product, designed test procedures and test cases for migrations and product customisations etc..
- Product and Process development – Trained project team including the developers, software testers and the support staff on the product, conducted GAP analysis to identify the business rule deviations through proposed functionalities and guided the development process, created a resource database comprising detailed documentation on business logic of the product and all project retrospectives derived from lessons learned at each project milestone to improve the effectiveness and efficiency of the process and implemented certain practices within the team to improve the communication and the accountability.

Business Analyst (Jan 2004 – Aug 2006)

Duties: Recommending continuous improvements and new features to products, preparation of test plans, business rule documents, user documentation and requirement specifications, analyzing user requirements, software testing and conducting product trainings.

Assistant Testing Manager (Oct 2003 – Jan 2004)

Software Tester & test plan writer (Oct 2002 –Oct 2003)

Junior Programmer/ Programmer (Sep 2001- Oct 2002)

Duties: Designing and implementation of Project Cost management and Time Management software using MS Visual FoxPro and MS SQL Server technologies.

REFERENCES

Available on request.